



WORK BASED LEARNING

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CONNECTING STUDENTS

Connects students to

- Career interests
- Local Business partners
- Community organizations
- Further training & skills development needed for career choice
- Realization to further pursue a career choice or change directions



CONNECTING SCHOOLS

Connecting instructors to

- Community needs
- Business needs
- Current technical skills needed
- Industry support & advisory boards
- Appropriate student placements



TYPES OF WORK BASED LEARNING

○ Career Awareness & Exploration

- Job Shadowing, worksite tours, guest speakers, career research paper, field trips, school based enterprises, GEWEP, WECEP, & CEIP
- Supported classroom instruction supports Employability skills and an awareness of various career options

○ Career Development & Application

- Specific skills development that connects with the coursework that students are enrolled in, CO-OP and licensed clinical experiences
- Supported classroom instruction supports employability skills and technical skills development



APPRENTICESHIP

- Student Work Apprenticeship Program(SWAP) no longer exists
- All Apprentices must be a part of the Apprenticeship Training Council under a qualified business sponsor.
- All business sponsors must be approved by DOL
- Registered apprenticeship sponsors must adhere to all educational requirements and on-the-job training hours as directed by DOL
- Apprentices must be age 18 or with parental consent may be age 16



RECOMMENDED FORMS

- MOA
- Student agreement
- Student training plan
- Site safety checklist
- Working papers
- Emergency medical form
- Attendance verification
- Employer evaluation



WORK EXPERIENCE PLACEMENTS

Career exploration & awareness

- Appropriate placement according to student ability
- Provide students with a variety of experiences
- Increases employability skills awareness
- No technical skills development
- Assists student in making informed decisions about future career choices
- Students should not be placed in any Trade or Health Sciences work experiences
- Safety training is general in nature



WORK EXPERIENCE PLACEMENTS

Career Development & Application

- Student placement must match course instruction
- Provides students with further skills development
- Increases employability skills development
- Assists students in making decisions for further educational training
- Students in Trade & Health Science content areas may be placed in work experiences in those content areas
- Safety training is specific to the supervising business



SAFETY IS A PRIORITY

- OSHA – general and 10 hour safety training
- Career Safe – general 10 hour OSHA safety
- NIOSH – Talking Safety curriculum
- Classroom component should also contain safety training



WORKPLACE SAFETY TALKING SAFETY NY

- **Youth Worker Injuries**
Knowledge of job safety and legal rights
- **Finding Hazards**
Understanding health and safety hazards
- **Finding Ways to Make the Job Safer**
Reduce or remove hazards on the job
- **Emergencies at Work**
Awareness of workplace emergencies and employer's role
- **Know your Rights**
Focuses on legal rights – health, safety, child labor laws
- **Taking Action**
Develops skills to speak up effectively

http://www.cdc.gov/niosh/talkingsafety/states/ny/2015-138/pdfs/Talking_Safety_NY.pdf



WORKER'S COMPENSATION COVERAGE

- Students should not be placed in a work experience if the business does not carry worker's compensation insurance
- Job shadowing, field trips and other placements where the student will not be performing any tasks are not covered by worker's comp insurance
- All other WBL placements must be in businesses who carry worker's comp
- Schools can add a verification of WC coverage on MOA with business signature



ELECTIVE CREDIT FOR WORK BASED LEARNING

- Registered WBL programs(GEWEP, WECEP, CEIP, CO-OP) may issue elective credit up to 2 credits
- No elective credit may issued for work based learning courses or work placements outside of a Registered WBL program
- Students enrolled in a CDOS program do not earn credits for the work based learning component



CDOS CREDENTIAL

- Career plan
- 216 hours of CTE coursework and/or WBL hours, 54 hours must be in WBL
 - Taught by a certified CTE teacher(Business, FACS, Technology Ed, Agriculture, Health Sciences or Trade & Technical
- Employability profile



FUTURE DIRECTIONS

- WBL manual revision 2015-16
- Employer's handbook development
- Revise forms as needed

